## Sell Your Home By Owner With Houzeo



#### **About Houzeo**

Houzeo is a 100% online real estate marketplace. From listing to closing, Houzeo technology makes home selling and buying the easiest it has ever been. Users can list their homes for a flat fee, connect with local real estate pros, and find their dream home on Houzeo.com.

Founded in Manhattan, New York, with additional offices in Charlotte, North Carolina (US), and Mumbai, India, Houzeo is led by our founder, Amit Dhameja. With an Ivy League MBA and a background in finance, real estate, and tech, Mr. Dhameja spearheads this profitable startup.

#### **The Houzeo Universe**

**Cost of Living Calculator** 

Houzeo's product universe includes a wide range of products and services, including:

•
IntelliList Listing List your home fast with the right paperwork based on your property's location!
Houzeo Dream Homes Find your dream home, make offers, and begin your mortgage pre-approval journey.
Home Worth Calculator Estimate your property's current market value for free
Houzeo Showings Schedule and manage verified buyer and agent showings
Houzeo Offers  Manage, compare, and counter property offers. Request the highest and best offers in seconds.
Closing Costs Calculator Estimate buyer and seller expenses for closing day with precision
Houzeo DigiTransact Simplify your home sale with seamless tasks, milestones, and smart reminders.
Mortgage Calculator Estimate monthly payments and view amortization schedules for free.

Compare city or state expenses to make informed relocation decisions.

Houzeo

## THINGS TO REMEMBER

#### WHEN SELLING A HOUSE BY OWNER IN ILLINOIS

1. Prepare your home for sale	
Declutter, clean, and stage the house	
<ul> <li>Make necessary repairs (paint, fixtures, curb appeal)</li> </ul>	
Take high-quality photos and/or videos	
2. Set a competitive price	
Research local market trends	
Use a home worth calculator or get a CMA report	
Hire an appraiser for an accurate valuation	
3. Gather legal documents	
Property deed	
Past utility bills and tax records	
Mortgage statement (if applicable)	
HOA documents (if applicable)	
Property survey (if available)	
Illinois Real Property Disclosure Report (required by law)	
4. Create a listing	
<ul> <li>Choose a service to list your home (preferably on the local MLS)</li> </ul>	
Write an appealing description of your home	
Add professionally-clicked photos of your house	
Include property details (sq ft, beds, baths, lot size, etc.)	
5. Market the property	
Place a 'For Sale by Owner' sign in the yard	
Share on social media and community groups	
Print flyers and brochures	
Host open houses or private showings	



## THINGS TO REMEMBER

### WHEN SELLING A HOUSE BY OWNER IN ILLINOIS

6.	Handle inquiries and showing	
	Answer questions from buyers	
	Schedule and conduct home tours	
	Keep records of all showings and offers	
7.	Submit all disclosures	
	Fill out the seller's property disclosure form	
	<ul> <li>Submit the lead-based paint disclosure form (for homes built before 1978)</li> </ul>	
	Comply with all local and HOA regulations	
8.	Negotiate offers	
	Review offers carefully	
	Be prepared to negotiate terms (price, closing date, contingencies)	
	<ul> <li>Accept the best offer in writing (Purchase and Sale Agreement)</li> </ul>	
9.	Hire a real estate attorney or title company	
	Illinois law requires a real estate attorney to handle the closing process	
	Ensure a title search is done, and the title is clear	
	Coordinate with the buyer's agent or representative	
0.	Close the sale	
	Sign the closing documents	
	Transfer the ownership and keys	
	Settle all remaining fees (mortgage payoff, taxes, etc.)	



## REAL ESTATE CONTRACT

	Purchase price and closing details	
	Specify the purchase price and down payment	
	Include the closing date	
	<ul> <li>Mention who pays closing costs (seller, buyer, or both)</li> </ul>	
	<ul> <li>Add necessary contingencies like inspection, financing, etc.</li> </ul>	
	Financial terms	
	<ul> <li>Indicate whether the buyer is paying with cash or financing</li> </ul>	
	For mortgage purchases:	
	<ul> <li>Specify the loan type (FHA, VA, conventional)</li> </ul>	
	State the earnest money deposit amount	
	Set a deadline for securing financing	
	<ul> <li>Include a clause for the return of earnest money if financing fails</li> </ul>	
	• For cash transactions:	
	Specify the minimum transfer amount	
3.	Home inspection contingency	
	Include a clause that addresses home inspection findings	
	Set a deadline for the inspection and necessary repairs	
	Define dealbreakers that allow contract cancellation	
	Allow for price renegotiation for minor repair issues	
	Deed and title transfer	
	Use a warranty deed for the title transfer	
	Verify ownership with the county assessor's office	
	Determine the title structure for joint ownership (if applicable)	
	Set a timeline for the deed/title transfer	



## REAL ESTATE CONTRACT

• Specify:		
The title company handling the transfer		
Who pays for title insurance (buyer or seller)		
. Default provisions		
Mention the consequences for:		
Missed or late payments		
Breaches of contract		
Specify how breaches will be handled		
• State the right to terminate the contract without penalty in case of a breach		
S. Seller disclosures		
Fill out the Seller's Property Disclosure Statement		
Attach the Lead-Based Paint Disclosure (if applicable)		
• Provide HOA documents (if the property is part of a Homeowners Association)		



## WHAT TO DISCLOSE ON SELLER'S DISCLOSURE?

### **MATERIAL DEFECTS**

1.	HVAC, electrical, and mechanical systems	
	Report issues like leaks, malfunctions, etc.	
	Confirm systems updates	
2.	Drainage and flooding	
	Disclose any past flood damage (include dates)	
	Research insurance rate impacts in flood-prone areas	
	Consider local market trends when pricing the home	
3.	Plumbing	
	Specify the source of potable water	
	Mention issues with the water supply	
	• List unused wells or tanks	
	Report any issues with the sprinkler system	
	<ul> <li>Include known presence of lead pipes or galvanized plumbing</li> </ul>	
4.	Pools, hot tubs, and spas	
	Confirm the presence of safety features like fences, alarms, and covers	
	<ul> <li>Ensure compliance with Illinois Swimming Pool Safety Regulations (for pools built after 2000, including pool barriers and self-latching gates)</li> </ul>	
5.	Structure	
	Indicate roof age and past repairs	
	Report sagging, leaks, or missing shingles	
	Report any history of water seepage, cracks, or flooding	

## WHAT TO DISCLOSE ON SELLER'S DISCLOSURE?

#### **CODE VIOLATIONS**

<ul> <li>Disclose membership requirements</li> <li>List any resale restrictions and lease rules</li> <li>Zoning and code compliance</li> <li>Report any zoning violations, construction breaches, or code infractions</li> <li>Note any restrictions on additions</li> <li>Include unrecorded liens (if applicable)</li> </ul>	
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ENVIRONMENTAL HAZARDS	
1. Health and Safety Risks	
Disclose any known hazards (lead-based paint, asbestos)	
Mention any past environmental damage or repairs	
• Report nearby protected areas (e.g., e.g., wetlands or floodplains)	
<ul> <li>Submit the Radon Disclosure (if radon testing has been performed or if levels are known to be elevated)</li> </ul>	
Mention Floodplain Disclosure (if applicable, based on FEMA flood maps)	)
Disclose any underground fuel storage tanks or known soil contamination	on 🗌
2. Infestations	
Disclose any history of termites, pests, or related structural damage	
3. Sinkholes	
Report known sinkholes or areas prone to collapse	
Include past sinkhole-related insurance claims	

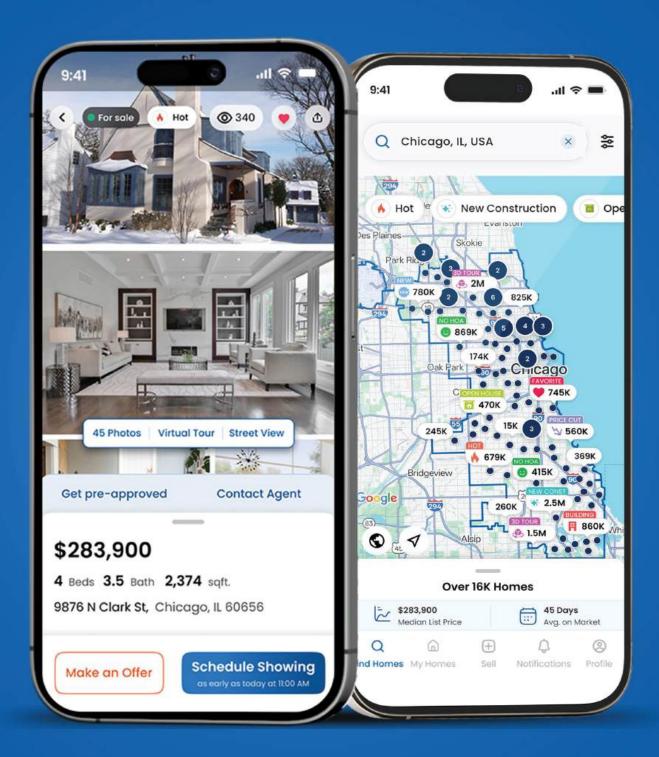


# WHAT TO DISCLOSE ON SELLER'S DISCLOSURE?

### FEDERAL DISCLOSURE REQUIREMENTS

- Provide an EPA-approved lead hazard pamphlet
- Include the Lead Warning Statement in the sale contract
- Disclose known lead-based paint hazards for homes built before 1978







## Scan the QR to download the app





